



2012 AFTER-CARE PROGRAM INFORMATION

Dates and Hours of Operation

After-care is available to any K-6 camper attending Pinecrest Summer Pavilion. Pinecrest Summer Pavilion runs Monday-Friday, from June 25 until August 17. After-care is available on all days that the camp is in session and runs from 3:45-6 p.m. There will be no camp or after-care on Wednesday, July 4.

Program Overview

Pinecrest Summer Pavilion provides entertaining and relaxing child-care for students in rising K-6 who are enrolled in camp. There will be at least two staff members on duty at all times and at least one will be CPR and first aid certified. A daily snack will be provided to all campers attending after-care. Supervised activities during after-care will vary, but may include free art time, board games, computer time, pleasure reading, water fun, and playtime in the gym or on the playground.

Registration

Children may attend the Pinecrest Summer Pavilion after-care program as few or as many hours as are needed. Any family wishing to use the after-care program at any point during summer camp must complete an After-care Registration Form. Registration is on a first-come, first-served basis.

Fees

The after-care rate is \$10/hour with a cap of \$90 per week (for one child). You will be charged \$10 for the first hour or part there of and \$5 for each additional half hour or part there of. The minimum charge per day for after-care users is \$10.

For families with multiple children, the rate will be \$10/hour for the first child and \$5/hour for each additional child.

Bills for the week will be presented on Fridays, and payment must be made by check or with cash at that time.

Pick-Up

Your child may be picked up anytime between 3:45-6 p.m. Children must be signed out on the after-care clipboard by a parent/guardian or his/her designee (only when advance written notice has been given to the camp). A \$10.00 late pick-up fee is charged if the child is picked up between 6-6:10 p.m. and an additional \$1.00 per minute is charged after 6:10 p.m. Advance notice of late arrival by the parent/guardian does not nullify the late fee. Frequent late pick-ups may cause the child's dismissal from the program. If your child is scheduled to attend after-care and you have a change of plans, please notify the camp as soon as possible.

Drop-Ins

We accept after-care "drop-ins" (campers not pre-registered for regular after-care) on a space-available basis. To make arrangements for drop-in after-care, please send an e-mail to office@pinecrestschool.org or call the school office at 703.354.3446. Payment for drop-in after-care must be made the day of service.

Receipts

Receipts for after-care only can be written by the After-care Supervisor on Friday when payment is made. If you would like a receipt combining camp classes with camp after-care please submit a request in writing to our Business Manager at karentamayo@pinecrestschool.org. Advanced notice is required. Receipts will be processed as soon as possible. Patience is appreciated.

Communication

Questions about camp after-care and camp after-care payments can be directed to the After-care Supervisor at campaftercare@pinecrestschool.org.



**AFTER-CARE PROGRAM REGISTRATION FORM
SUMMER 2012**

Student's Name _____
First Name Last Name Grade for 2012-13

Parent's Email Address _____

Please list allergies, diseases, conditions (if any): _____

For planning purposes, please indicate when you think your child may be attending after-care.

- Week 1 – June 25-29**
 Monday Tuesday Wednesday Thursday Friday
- Week 2 – July 2-July 6 (No camp Wednesday, July 4)**
 Monday Tuesday Thursday Friday
- Week 3 – July 9-13**
 Monday Tuesday Wednesday Thursday Friday
- Week 4 – July 16-20**
 Monday Tuesday Wednesday Thursday Friday
- Week 5 – July 23-27**
 Monday Tuesday Wednesday Thursday Friday
- Week 6 – July 30-August 3**
 Monday Tuesday Wednesday Thursday Friday
- Week 7 – August 6-10**
 Monday Tuesday Wednesday Thursday Friday
- Week 8 – August 13-17**
 Monday Tuesday Wednesday Thursday Friday

What will your likely pick-up time be? _____

Parent/Guardian Signature

Date